



CLAY COUNTY DISTRICT SCHOOLS

900 WALNUT STREET
GREEN COVE SPRINGS, FLORIDA 32043

TELEPHONES:
(904) 284-6500 272-8100 473-2011
FAX (904) 284-6525
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Phyllis A. May, Ph.D.
Superintendent of Schools

TO: School Principals

FROM: Michael J. Elliott *M.J. Elliott*
Assistant Superintendent of Support Services

DATE: March 15, 1996

RE: USE OF EDUCATIONAL SITES FOR RECREATION BY OUTSIDE ORGANIZATION

Pursuant to the joint meeting we had with the Board of County Commissioner's Parks and Recreation Committee, several areas of understanding have been mutually agreed to. These areas include:

1. The School System will continue to support the County's sponsored organizations as the first priority for access to school sites for recreational/athletic use.
2. Each school will review the school site inventory (see attached), and confirm the number of available fields. Each school will also identify on their schematic site plans, how many teams can practice at their site at one time.
3. The County's Parks and Recreation Department will develop and provide a complete listing of who their sponsored organizations are.
4. The County's Parks and Recreation Department will develop and provide a school assignment by sectioning the County to identify which schools provide support to which organizations.
5. The Board of County Commissioner's Parks and Recreation Committee recognized that schools' recreation/athletic fields requires a "no-use" period (or recovery period) of time to regenerate.
6. District staff of the School Board will work with school principals to identify the most appropriate "no-use" period of time.

Carol Vallencourt
District 1

Carol Studdard
District 2

Richard Fain
District 3

Norene Frazier
District 4

Lisa Graham
District 5

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7. District staff of the School Board will work with the Parks and Recreation Department to establish a schedule for "use" and "no-use" as identified after working with school principals.
8. The "schedule" will be communicated by the County's Parks and Recreation Department to all County sponsored organizations.
9. The County's Parks and Recreation Department will review with the County sponsored organizations the possibility of streamlining the required Use Agreement documents. It was discussed that once it was determined what organization would be using what school site, the organization and school could develop "one" Use Agreement for all activities to be scheduled.
10. Maintenance of school sites was discussed. It was acknowledged that the increased pressure on school sites required additional maintenance such as increased fertilization. Consideration was expressed to distribute one to two dollars (\$1.00-\$2.00) of the fee charged to participants back to the schools in the designated section to help offset the impact to the school site. This will be discussed between the County's Parks and Recreation Department and the County's sponsored organizations.

Nothing, however, prevents the schools from negotiating with the organizations' help in maintaining the school sites.
11. It was recognized that the School System needed to protect their recreation/athletic fields to meet the needs of the School System first.
12. It was also recognized that the School System did not have enough fields to offset the growing need. The County identified several areas they are considering to increase the number of field areas available.

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13. Non-County sponsored organizations are discretionary depending upon availability after the needs of County sponsored organizations have been met.

It is hoped that the above will, at least, reduce the pressure you are often confronted with in dealing with organizations wanting to use your recreation/athletic fields.

We appreciated meeting with County Commissioners, Buddy Griffin and Dale Wilson; the County Manager, Bob Wilson; and members of the Parks and Recreation Department. Dr. Phyllis May, Ben Wortham and eight principals and/or assistant principals also attended the meeting. Having all those present helped develop a better understanding of this situation, and all offered outstanding input.

Please return your review of the school site inventory and your school site schematic site plan (see #2 above) to me by March 29, 1996.

Should you have any questions or if we need to address something else, please contact me at your earliest convenience.

MJE/prs

Attachment:

cc: Dr. Phyllis A. May, Superintendent of Schools
Ben Wortham, Deputy Superintendent
Buddy Griffin, Chairman, Parks and Recreation Committee
Dale Wilson, Vice-Chairman, Parks and Recreation Committee
Bob Wilson, County Manager
Jack Brooker, Director of Parks and Recreation Department
All Assistant Superintendents

SCHOOL SITES IN RELATION TO ATHLETIC ASSOCIATIONS

- | | |
|--------------------------------------|---------|
| 1) Orange Park Athletic Association: | OPAA |
| 2) Bel Med Athletic Association: | BEL MED |
| 3) Tanglewood Athletic Association: | TAA |
| 4) Middleburg Athletic Association: | MAA |
| 5) Eagle Harbor Soccer Complex: | EHSC |
| 6) Keystone Recreation Association: | KRA |
| 7) G. C. S. Athletic Association: | GCSAA |

OPAA & EHSC

- 1) Fleming Island Elem.
- 2) Patterson Elem.
- 3) Montclair Elem.
- 4) O.P. Elem.
- 5) Grove Park Elem.

MAA & EHSC

- 1) Clay Hill Elem.
- 2) Wilkinson Elem.
- 3) Middleburg Elem.
- 4) Lake Asbury Elem.
- 5) Wilkinson Jr. High
- 6) Middleburg High

BEL MED & EHSC

- 1) W.E. Cherry Elem.
- 2) S.B. Jennings Elem.
- 3) O.P. Jr. High
- 4) O.P. High
- 5) Ridgeview Jr. High

KRA & EHSC

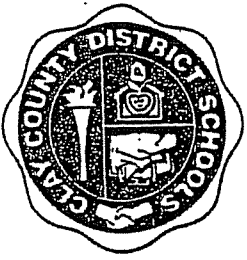
- 1) McRae Elem.
- 2) Keystone High
- 3) Keystone Elem.

TAA & EHSC

- 1) Ridgeview Elem.
- 2) Lakeside Elem.
- 3) Lakeside Jr. High
- 4) Drs. Inlet Elem.
- 5) Tynes Elem.

GCSAA & EHSC

- 1) C.E. Bennett Elem
- 2) GCS Middle
- 3) Clay High
- 4) Bannerman



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David L. Owens
Superintendent of Schools

TO: School Principals

FROM: Michael J. Elliott *Mike*
Assistant Superintendent of Support Services

DATE: April 1, 1998

RE: USE OF FIELDS

This is just a reminder. In accordance with our agreement with the Board of County Commissioners, the month of April can be established by the School Principal as a "no-use" month to allow for regeneration of your fields. This no-use pertains to the Athletic Associations that you are under Facility Use Agreements with:

If you choose to restrict Athletic Association use during April, it would be appropriate to notify the Association accordingly.

The decision to restrict use during April is completely that of the School Principal.

If you have any questions, please contact me at your convenience.

MJE/prs
Attachments:

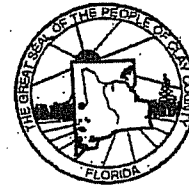
Carol Vallencourt
District 1

Carol Studdard
District 2

Richard Fain
District 3

Charles Fields
District 4

Lisa Graham
District 5



Memo

Office of the County Manager

To : Board of County Commissioners
From : Fritz A. Behring, County Manager *F. Behring*
Date : May 31, 2006
Re : Use of School Facilities for County Recreation

Recently, Commissioner McGovern raised the issue of increased cooperation between the School Board and the County Commission regarding use of School Board facilities for County recreation purposes.

It is our understanding that the current policy of the School Board is that each individual principal has the ability to decide whether the facilities at their schools can be used by the public as a park. If the School Superintendent is saying that he wants the public to be able to use all school sites as parks, then the School Board will need to provide a new policy direction which will take that decision making authority away from the principals.

Attached for your information and review is a summary of public school inventory and the organizations that are using features at each site.

School Board Recreation Facilities

Public Schools	Baseball Fields	Basketball Courts-Hoops	Exercise Trail	Football / Soccer Fields	Gymnasium	Playground / Tot-Lot	Soccer Fields	Softball Fields	Softball / Soccer Fields	Tennis Courts	Track	Volleyball Courts	Acreeage	Comments
Elementary Schools														
W. E. Cherry	-	1-6	-	-	-	2	-	-	2	-	-	-	15	None
Doctors Inlet	-	1-6	-	-	-	3	1	1	-	-	-	-	20	None
Grove Park	-	1-6	-	-	-	2	1	-	-	-	-	-	16	None
S.B. Jennings	-	1-6	-	-	-	3	-	1	1	-	-	-	16	None
Lakeside	-	1-6	-	-	-	2	-	-	2	-	-	-	22	No driving up to courts/fields; no playing on grass area in front of school
Montclair	-	1-6	-	-	-	2	-	-	2	-	-	-	23	YMCA is using fields
Orange Park	-	1-6	-	-	-	2	-	-	2	-	-	-	8	Soccer fields are very small
Ridgeview	-	1-6	-	-	-	2	1	1	-	-	-	-	28	Tanglewood Athletic Assoc is primary user
Clay Hill	-	1-6	-	-	-	2	-	-	1	-	-	-	18	None
Middleburg	-	1-6	-	-	-	2	-	-	2	-	1	-	17	None
C.E. Bennett	-	1-6	-	-	-	2	-	-	-	-	-	-	32	PAL cheerleaders
Lake Ashbury	-	1-6	-	-	-	2	1	2	-	-	-	-	25	All fields used by PAL
Keystone Heights	-	1-6	-	-	-	2	-	-	-	-	-	-	12	Campus is fenced and locked
J. L. Wilkinson	-	1-6	-	-	-	2	1	2	-	-	-	-	26	None
Robert M. Paterson	-	1-6	-	-	-	2	1	2	-	-	-	-	25	Clay County Elementary Softball League
Tynes	-	1-6	-	-	-	2	1	2	-	-	-	-	46	None
Fleming Island	-	1-6	-	-	-	2	1	2	-	-	-	-	40	None
McRae	-	1-6	-	-	-	2	1	2	-	-	-	-	35	All are available
Thunderbolt	-	1-6	-	-	-	2	1	2	-	-	-	-	30	YMCA T-ball & summer camp; teachers softball league
RideOut	-	1-6	-	-	-	2	1	1	-	-	-	-	26	None
Swimming Pen Creek	-	1-6	-	-	-	2	1	1	-	-	-	-	20	None
Ayyle	-	-	-	-	-	-	1	-	-	-	-	-	21	The only fields accessible are the Soccer fields used by CC Soccer Club
Junior High Schools														
Lakeside	-	-	-	-	-	-	-	-	-	-	-	-	30	PAL and YMCA
Orange Park	-	2-6	-	-	-	-	1	-	-	-	-	-	30	Soccer field could be used for T-ball
J. L. Wilkinson	-	1-6	-	-	-	-	1	1	-	-	-	-	45	None
Green Cove Springs	-	1-6	-	-	-	-	-	1	-	-	1	-	27	None
Lake Ashbury	-	2-6	-	-	-	-	-	1	-	-	-	-	35	None
High Schools														
Orange Park	-	1-6	-	-	-	-	1	3	-	6	-	-	53	None
Middleburg	-	1-6	-	-	-	-	1	1	-	6	-	-	54	None
Clay	-	1-6	-	-	-	-	1	2	-	3	-	1	40	None
Keystone Heights Jr./Sr.	-	1-6	-	-	-	-	1	1	-	3	-	-	54	None
Ridgeview	-	1-6	-	-	-	-	1	1	-	6	-	-	79	None
Fleming Island	-	1-6	-	-	-	-	1	1	-	6	-	-	59	None
Resource Centers														
Bannerman Learning Center	-	1-6	-	-	-	1	-	1	1	-	-	-	11	Ball field is in poor shape
Totals for Public Use	0	34-204	6	0	0	43	21	32	13	34	2	1	1038	

Facilities Usage by Athletic Associations

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	School			Contact			Number			Currently	Using	Facility	
2	Argyle Elementary			Diane Komegay, Principal			573-2357			Bel Med Athletic Association			
3	SCHOOL IS NOT AVAILABLE									Oakleaf Athletic Association			
4	FOR PRACTICE UNTIL FURTHER NOTICE									Clay County Soccer Club			
5										Green Cove Springs Athletic Association			
6	Charles E Bennett Elementary			Dolly Conner, Principal's Sec.			529-2126						
7										Bel Med Athletic Association			
8	W.E. Cherry Elementary			Angela Whiddon, Principal			278-2050			Oakleaf Athletic Association			
9										Clay County Soccer Club			
10													
11										Middleburg Athletic Association			
12	Clay Hill Elementary									Clay County Soccer Club			
13													
14										Tanglewood Athletic Association			
15	Doctors Inlet Elementary									Clay County Soccer Club			
16													
17										Fleming Island Athletic Association			
18	Fleming Island Elementary									Fleming Island Little League			
19										Clay County Soccer Club			
20													
21										Orange Park Athletic Association			
22	Grove Park Elementary			Renee Pleasant			278-2010			Clay County Soccer Club			
23				Assistant Principal									
24										Bel Med Athletic Association			
25	S. Bryan Jennings Elementary			Carol Doughty			213-3021			Clay County Soccer Club			
26				Assistant Principal									
27										Keystone Recreation Association			
28	Keystone Heights Elementary			Mary Mirnbs			473-7112			Keystone Youth Soccer Club			
29				Principal						Lake Region Pop Warner			
30													
31										Middleburg Athletic Association			
32	Lake Asbury Elementary			Ryan Widdowson			291-5440			Police Activities League			
33	FACILITIES UTILIZED			Assistant Principal						Clay County Soccer Club			
34	BY THE PAL												

F:\School Facilities Use\Facilities Usage

A	B	C	D	E	F	G	H	I	J	K	L	M
1	School		Contact			Number			Currently Using	Facility		
2	Lakeside Elementary		John Schlichtman			213-2966			Bel Med Athletic Association			
3			Assistant Principal						Clay County Soccer Club			
4												
5	McRae Elementary		Marcus Doooley			473-5686			Keystone Recreation Association			
6			Principal						Keystone Youth Soccer Club			
7									Lake Region Pop Warner			
8												
9	Middleburg Elementary								Middleburg Athletic Association			
10									Clay County Soccer Club			
11												
12	Montclair Elementary		Bill Miller			278-2030			Orange Park Athletic Associations			
13	NO FACILITIES		Principal						Clay County Soccer Club			
14	AVAILABLE											
15	Orange Park Elementary		Pam Calloway			278-2040			Orange Park Athletic Association			
16			Principal						Clay County Soccer Club			
17												
18	Paterson Elementary		Terry Grieninger			278-2078			Fleming Island Athletic Association			
19	NO USE ON SUNDAYS		Principal						Fleming Island Little League			
20									Clay County Soccer Club			
21												
22	Ridgeview Elementary		David Nix			213-2952			Tanglewood Athletic Association			
23			Principal						Clay County Soccer Club			
24									Oakeaf Athletic Association			
25												
26	Rideout Elementary								Tanglewood Athletic Association			
27									Clay County Soccer Club			
28									Oakeaf Athletic Association			
29												
30	Swimming Per Creek Elementary		Lenore Paulk			278-5707			Fleming Island Athletic Association			
31	DUE TO VANDALISM		Principal						Fleming Island Little League			
32	SCHOOL IS UNAVAILABLE								Clay County Soccer Club			
33	FOR USE											
34	Thunderbolt Elementary		DeeDee Phillips			278-5630			Fleming Island Athletic Association			
35	Facilities Not Available		Principal						Fleming Island Little League			
36	Being Utilized by the YMCA								Clay County Soccer Club			

Facilities Usage

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	School			Contact			Number			Currently Using	Facility		
2	Tynes Elementary			Beverly Hallisey Principal's Secretary			291-5400			Tanglewood Athletic Association Clay County Soccer Club			
3										Oakleaf Athletic Association			
4													
5	Wilkinson Elementary									Middleburg Athletic Association			
6										Clay County Soccer Club			
7	NO FACILITIES AVAILABLE			Jeff Umbaugh Principal			291-5420						
8	TO PRACTICE ON												
9													
10													
11	Green Cove Springs Junior High			Ken Francis Principal			529-2140			Green Cove Springs Athletic Association			
12													
13	Lake Asbury Junior High			Ed Paulk Principal			291-5582			Middleburg Athletic Association Police Activities League			
14	FACILITIES UTILIZED									Clay County Soccer Club			
15	BY THE PAL												
16													
17	Lakeside Junior High			John Green			213-2980 ext 2232			Bel Med Athletic Association Oakleaf Athletic Association			
18													
19													
20	Orange Park Junior High			Paul Schlichtman Vice Principal			278-2000			Orange Park Athletic Association Clay County Soccer Club			
21													
22													
23	Wilkinson Junior High			Henry Gillespie Assistant Principal			291-5500			Middleburg Athletic Association Clay County Soccer Club			
24													
25													
26	Clay High			Pete McCabe Principal			529-3000			Green Cove Springs Athletic Association			
27													
28	Fleming Island High			Cochan Warren Athletic Director			541-2100			Fleming Island Athletic Association Fleming Island Little League			
29										Clay County Soccer Club			
30													
31													
32	Keystone Heights High			Walt Darty Sr. High Athletic Director			473-1455			Keystone Recreation Association Keystone Youth Soccer Club			
33													
34										Lake Region Pop Warner			

Facilities Usage

	A	B	C	D	E	F	G	H	I	J	K	L
1	School			Contact			Number			Currently Using	Facility	
2	Middleburg High			Alan Powers			213-2107			Middleburg Athletic Association		
3				Athletic Director						Clay County Soccer Club		
4										Oakleaf Athletic Association		
5												
6	Orange Park High			Michael Wingate			272-8110			Orange Park Athletic Association		
7	Facilities Not Available			Principal						Clay County Soccer Club		
8												
9	Ridgeview High			John Westmoreland			213-5203			Tanglewood Athletic Association		
10				Vice Principal						Clay County Soccer Club		
11										Oakleaf Athletic Association		
12												
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37	If you encounter any problems or have any questions regarding the facility scheduling, please do not hesitate to contact											
38	Karrle Huntley at 269-6378											